



南 华 小 学

**NAN HUA PRIMARY SCHOOL**

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Ref: 018/18

13 February 2018

Dear Parents/Guardians,

**School Hours and Dismissal on Chinese New Year's Eve (15 February)**

1. Please be reminded of the school hours on 15 February:

	<b>Reporting Time</b>	<b>Dismissal Time</b>
<b>P1 &amp; P2</b>	8.45 am	10.30 am
<b>P3 to P6</b>	7.30 am	10.30 am

2. The opening hours of the gates will be as follows:

<b>Gate</b>	<b>Opening Hours</b>
A, C, D	6.30am to 7.30am (For P3 to P6 arrival) 8.00am to 8.45am (For P1 & P2 arrival) 10.30am to 11.15am (For dismissal of all levels)
B (Car drop-off and pick-up)	6.15am to 7.30am (For P3 to P6 drop-off) 8.00am to 8.45am (For P1 & P2 drop-off) 11.15am to 12.15pm (For pick-up of all levels)

3. As the dismissal will be at the same time for all students, Gate B (for cars) will likely to be opened only from 11.15am onwards to allow school buses to leave the bus bay first. Parents/guardians are advised to park their cars at nearby car parks so that they can pick up their children/wards earlier from 10.30am onwards at gates A, C or D. For car pick-up, we seek your cooperation to display your child/ward's name and class on the car windscreen to help expedite the process.

4. Thank you for your attention and we wish everyone a Happy Chinese New Year and holidays!

Yours faithfully,

Lee Sech Wee  
Vice-Principal (Administration)